

# BOOST: TOP 5 CHANGE IDEAS

Suggestions to Help Focus Your Work for the Remainder of the  
Collaborative

**TERRITORY  
ACKNOWLEDGMENT**

# TOP 5 CHANGE IDEAS

- What are they?
- Where did they come from?
- Why now?

**#1: CREATE A PROCESS TO MAINTAIN UPDATED  
CLIENT CONTACT INFORMATION**

**#2: CREATE A PROCESS FOR OUTREACH FOR  
MARGINALIZED CLIENTS**

## #3: APPOINTMENT ACTION PLANNING

## #4: MAINTAINING AND REVIEWING A CLIENT LIST

## #5: CLOSED LOOP APPOINTMENT BOOKING



# SUMMARY

- One size does not fit all
- Do we have to use them?
- How do we choose?
- Next steps

QUESTIONS?