

PDSA Worksheet

The Provincial BOOST Collaborative: Learning Session 2

Directions- A

- Use the Plan-Do-Study-Act (PDSA) Worksheet to help your team document a test of change.
- Fill out one PDSA Worksheet for each test you conduct.
- Your team will test several different changes, and each change will go through several PDSA cycles.
- We encourage you to keep a record (electronic or hard copy) of all PDSA worksheets for all changes your team tests.

Directions- B

1. Plan the test of change toward achieving the aim.
2. Do the test.
3. Record and study the results.
4. Act to modify the plan for your next test.

AIM:

PLAN

Describe what is the team planning to do?

List the tasks needed to set up this test	Person responsible of each task	When is it to be done	Where is it to be done

Predict what will happen when the test is performed:

DO

Do the test. Describe what actually happened when you ran the test.

STUDY

Describe the measured results and how they compared to the predictions.

ACT

Describe what modifications to the plan you will make for the next cycle.